

## JOB DESCRIPTION

### Primary Enhanced Learning Teacher

The primary enhanced learning teacher is specifically employed to work with children in primary who need extra support or require an advanced programme of education in order to complete their learning successfully.

The primary enhanced learning teacher may work with individuals who are physically disabled, sensory impaired, have speech and language difficulties such as dyslexia, have a mental disability such as autism, are emotionally vulnerable or have a combination of these disabilities. The primary enhanced learning teacher may also work with gifted and talented individuals. A key aspect of working in this field is identifying individual needs and being responsible for creating a safe, stimulating and supportive learning environment.

#### LOAD

This full time load incorporates managing the primary enhanced learning center, and working as enhanced learning teacher in the classroom and advise the students within the ELC.

#### RESPONSIBLE TO

- Primary Principal

#### KEY ACCOUNTABILITIES

1. Inspire and drive the development and implementation of the primary enhanced learning center.
2. Maintain responsibility for the direct supervision of students in need in primary department and overall student wellbeing.
3. Advise students on their social, academic, and personal development.

#### MAIN TASKS

- Teaching either individuals or small groups of students within or outside the class.
- Preparing lessons and resources related to ELC activities.
- Marking and assessing work specially pertaining to students who are on the primary enhanced learning center's register.

学校网址: [www.xalis.com](http://www.xalis.com)

学校地址: 陕西省西安市兴隆乡细柳镇  
北张村二村西安梁家滩国际学校

邮编: 710100

School Website: [www.xalis.com](http://www.xalis.com)

School Address: Xi'an Liangjiatan International School,  
Xing Long Xiang, Bei Zhang Cun Er Cun

Zip code: 710100

- Developing or adapting conventional teaching methods to meet the individual needs of pupils in the primary ELC.
- Using specialist skills, to help students in their learning.
- Collaborate with the classroom teacher to define appropriate activities for the students to access the curriculum.
- Assessing children who have long or short term learning difficulties and working with colleagues to identify children who may need professional help.
- Supporting primary ELC students outside the classroom in activities such as sporting events, when necessary.
- Liaising closely with parents and guardians.
- Assisting in students personal care.
- Administration, including updating and maintaining records on student's progress. -

Developing, reviewing, and updating Individualized education Plans(IEPs)

- Behavior management.
- Giving advice about student personal and academic life.
- Provide information about colleges and universities and what is required to get in.
- Advise students on their personal problems and how to deal with them.